

Job Description and Person Specification



Job title:	Empower Education Facilitator (Female Facilitator Required*)
Reports to:	Senior Empower Education Facilitator
Salary	£27,000 (pro – rata)
Hours:	3 days/week until March 2018 4 days/week from April 2018
Location:	Waltham Forest

Background to Safer London

Safer London is an independent charity working with vulnerable young people to make their London a safer place to live. Our experienced, specialist team designs and delivers prevention and intervention programmes, events, activities and research. We work with young people who are involved, or at risk of involvement in gangs, serious youth violence and Child Sexual Exploitation.

We work closely with borough-based partners, many of our staff are co-located within local authority teams. Our partners include the police, Local Authorities, Youth Offending Teams, London Probation, schools & community organisations.

The Empower Project works to address young women's experiences of sexual exploitation and violence.

Job Summary:

Safer London are recruiting an Empower Education Facilitator (Female) as part of the Empower Education Programme. Your role is to support the Empower Education team with the delivery of an educational programme in schools, using a Whole School Approach. The programme aims to address Child Sexual Exploitation in the context of Violence Against Women and Girls, supporting the wider school community as well as young people who may be involved in or affected by gangs and, or child sexual exploitation. The role will require you to work directly with young people and communities. You will develop and support relationships with partner agencies.

Specific Duties:

1. Facilitate a Whole School Approach to ensure that schools adequately address VAWG with particular reference to Child Sexual Exploitation, incorporating peer on peer abuse, group and gang abuse
2. Deliver effective interventions to ensure young people receive the required support to meet their needs.
3. Support young women to explore issues on their rights, relationships, consent, gender identity, self-esteem and aspirations
4. Advocate on behalf of young people, ensuring the safety and well-being of the young person remains central at all times.
5. Make appropriate onward referrals, signposting young people to other support services and positive activities. Identifying creative solutions to any barriers they face in accessing these services.

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6. Maintain accurate records in accordance with the policies and procedures of Safer London.
7. Contribute to the effective administration, recording, monitoring and evaluation of the project in accordance with the funder's requirements and the policies and procedures of Safer London.
8. Support the ongoing review and development of the programme to ensure its effectiveness
9. Work with the Empower team to promote the programme to schools and other agencies to enable the programme to be delivered across a range of organisations.
10. Contribute as required to the wider work of the Safer London team.
11. Develop and maintain effective relationships with partners, funders, and other agencies to support the delivery of the project.
12. Undertake any other duties as required and commensurate with the level of this post.
13. Act in a manner that is in keeping with Safer London's values.
14. This role will involve working some unsocial hours, including evenings and weekends, for which time off in lieu will be granted.

Confidentiality

The post holder will have access to confidential information and is expected to ensure that the highest level of confidentiality is maintained at all times.

Safeguarding

The post holder will be required to consent to undergo a Disclosure and Barring Service check.

*Due to the nature of the role, applications are only open to female candidates. (Exempt under the Equality Act 2010, Schedule 9, Part 1).

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PERSON SPECIFICATION

	Essential	Method of assessment
1.	Relevant youth and community worker qualification or equivalent experience	Application Form
2.	Track record of developing and delivering creative educational group programmes, for young people of primary and secondary school age	Application Form, Interview and Test
3.	Experience of working with hard to reach young people	Application Form and Interview
4.	Track record of developing effective partnerships and relationships with a wide variety of organisations, particularly schools	Application Form and Interview
5.	Experience of working with and supporting young women	Application Form and Interview
6.	Good training and workshop facilitation skills	Application Form and Interview
7.	Practical understanding of diversity and experience of applying its principles in the workplace	Application Form and Interview
8.	In-depth knowledge and understanding of the issues facing young men and young women involved in or at risk of gang involvement and/or sexual violence and sexual exploitation	Interview
9.	Knowledge of the range of support options and services for young people involved in or affected by Gangs and Child Sexual Exploitation	Interview
10.	Have a good understanding of the issues surrounding Gender Based Violence.	Interview
11.	Working knowledge and understanding of the statutory, voluntary and community sector agencies working to support vulnerable young people and the relevant referral processes for accessing support	Interview
12.	Excellent written, verbal and presentation skills	Interview and Test
13.	IT literate (Excel, Word etc) and experience of using databases	Interview
14.	Ability to develop positive solutions to challenging situations	Interview
15.	Ability to plan, manage and prioritise own workload	Application Form and Interview
16.	An understanding of all health, safety and safeguarding legislation and best practice procedures as they relate to working with children, young people and vulnerable adults	Interview
17.	An understanding of criminal justice policy & issues and of public, private and voluntary sector services for offenders & ex-offenders	Interview
18.	An understanding of current policy and legislation relating to serious youth violence, gangs and Child Sexual Exploitation	Interview