

Appendix 2: conflict of interest statement

Context

The Alliance Partners must ensure that they maintain the highest levels of integrity, which includes not making any payment or grant to the benefit of a Board Member, Trustee, or employee of an Alliance Partner save and except in certain, clearly specified circumstances.

Similarly, the Alliance Partners must not give any form of preferential treatment to any supplier who may fall within the definition of connected or related parties or persons to any Board member, Trustee, or employee of an Alliance Partner – see Schedule 1 for more information on this.

As part of this due diligence Safer London requires those submitting proposals in response to the RFP for “an equity, diversity, and inclusion focused critical friend” to complete this Conflict of Interest Statement.

Conflicts of Interest

Question		Yes – please provide details	No
1.	Have you been an employee of any of the Alliance Partners* concerned within the last five years?		
2.	Please state if any Director, Partner or Associate of any of the bidding parties for the contract falls or could fall within the definition of a related party or connected person to any employee or agent of the Alliance Partners*, as set out in Schedule 1.		
3.	Are you aware of any other circumstances surrounding this request for proposals or the proposed contract which you think may give rise to a potential conflict of interest?		

** the Alliance Partners means: Safer London, St Giles Trust, New Horizon Youth Centre, Anna Freud, and the Mayor’s Office for Policing and Crime (MOPAC).*

Declaration

I declare that I understand what is meant by a connected person/related party, and that all of the information provided above is true and correct.

Print name			
Job title			
Signature		Date	

Schedule 1: Definition of Related Parties / Connected Persons

A related party or connected person is:

“Any person or business whose relationship with the employee is sufficiently close that a benefit to that person or business could give, or could to a reasonable observer be thought to give, a benefit to the employee.”

It includes:

- A: any **person** who is:
- (a) a child, parent, grandchild, grandparent, brother or sister of an employee;
 - (b) the spouse or civil partner of an employee or a person living with an employee as their partner;
 - (c) the spouse or civil partner of any person listed in (i) above, or any person living with such a person as their partner;
 - (d) a person carrying on business in partnership with an employee or any person listed above.

or

- B: Any **company or business** which is controlled:
- (a) by an employee or any person falling within the definition above; or
 - (b) by two or more such persons taken together.

or

- C: A **company or business** in which:
- (a) an employee or any person falling within the paragraph above has a substantial interest, or
 - (b) two or more such persons, taken together, have a substantial interest.

Notes:

- A person controls an institution if they are able to ensure or demand that the affairs of that institution are conducted in accordance with their wishes.
- In C above, “substantial interest” means more than 2% of the voting rights or share capital in the business (if shares in the business are publicly quoted) or more than 10% of the voting rights or share capital in any other business).